

Stark County Land Reutilization Corporation
MINUTES – May 19, 2014

**Present: Alexander Zumbar, Lem Green, Janet Creighton,
& Thomas Bernabei.**

Chairman Alex Zumbar calls to order the Annual meeting at 8:30 A.M.

Roll call: Members Zumbar, Green, Creighton and Bernabei present. Member Scott Haws was absent due to prior commitment. Moved and seconded to excuse Member Haws.
Unanimous

Minutes of April 21, 2014 Annual meeting were submitted.
Moved and Seconded to approve. Unanimous.

Treasurer Report: Jaime Allbritain presented the Treasurer report as of April 30, 2014. Reconciled balance is \$1,420,207.29. Moved and seconded to approve. Unanimous.

Side Lot Program Report: Member Green provided an update on the program. Regional Planning Commission who has been selected as the Administrative Services contractor has assigned Sarah Peters as the lead contact for the side lot program going forward. Member Green is working with Sarah and she is transitioning into the lead role going forward.

Public Speaks: None.

New Business: Lynn Carlone and Sarah Peters of Stark County Regional Planning Commission (SCRPC) provided a progress update to the Board regarding the Moving Ohio Forward Demolition Grant.

Non-Match Approved Property Update:

Subrecipients

- 1) City of Alliance – Fourteen (14) demolitions (14 units of housing) have been complete, submitted, and reimbursed by the State AG's office, for a total demolition cost, including soft costs of \$174,069.51; 100% reimbursed to the City of Alliance. An additional 6 approved properties under contract (6 units of housing?); the estimated demolition costs \$66,995.00, but some soft cost and asbestos removal costs are still unknown.
- 2) City of Canton - 5 approved demolitions (5 units of housing) completed, submitted, and reimbursed by the State AG's office, for a total demolition cost, including soft costs of \$40,034.22; 100% reimbursed to the City of Canton.

- 3) Perry Twp. – Of the 3 approved properties for demolition, 2 have been fully completed, though invoicing and final paperwork has not been submitted to the township. The remaining property is currently underway; it is expected to be completed by 5/15/14. The total estimated demolition cost is \$13,380.00 + soft costs.
- 4) Plain Twp. - 5 approved demolitions (5 units of housing) completed, submitted to the State AG's office for reimbursement. Total demolition cost, including soft costs of \$25,357.12: 100% will be reimbursed to Plain Township.

Non-Subrecipients

- 1) 29 demolitions (31 units of housing) completed, submitted, and reimbursed by the State AGs office. Total demolition costs, including soft costs - \$448,877.65 (\$500.00 match credit provided by Pike Twp.) (1 - Beach City, 1 - East Canton, 15 – Massillon, 3 – Waynesburg, 1-Canton Twp., 1 - Bethlehem Twp., 1-Lake Twp , 3 – Lexington Twp., 1 - Pike Twp., & 2 - Tuscarawas Twp.).
- 2) 14 properties under contract for demolition, for a total of \$82,693 + soft costs/administration costs (2 – Beach City, 1 - Canal Fulton, 5 - Massillon, 2 - Meyers Lake, 1 - Navarre, 2 - Wilmot, & 1 - Nimishillen Twp.).
- 3) 1 property out to bid; bids due 5/21/14. This project will most likely not be completed under the MOF program. (1 - Nimishillen Twp.)

Match Property - Subrecipient Update:

- 1) City of Alliance - 7 demolitions (20 units of housing) completed, submitted, and reimbursed by the State AG's office. Total demolition cost, including soft cost - \$177,457.36. A total of \$102,457.36 reimbursed to date. (As expected, the overall demolition costs exceeded the “matched” funding, \$75,000.00, provided by Alliance. This unmatched funding, \$27,457.36, was made-up with “MOF non-match funding”.) No additional demolitions will be undertaken by Alliance utilizing match funding.
- 2) City of Canton – 201 demolitions (225 units of housing) completed, submitted, and reimbursed by the State AG's office. Total demolition cost, including soft cost - \$1,285,380.14. A total of \$642,689.97 reimbursed to date. Four (4) additional demolitions (4 units of housing) have been complete, and submitted for reimbursement to the State AG's office. Total demolition cost, including soft costs - \$27,166.40. A total of \$13,583.20 to still be reimbursed. Seventeen additional demolitions have been submitted to RPC, but have not been

processed. Additional demolitions are underway, but not yet submitted for reimbursement to RPC/State AG.

- 3) Perry Twp. - No additional properties outside of the 3 non-match addresses are underway.
- 4) Plain Twp. – 11 approved demolitions (5 units of housing) completed, submitted to the RPC, and will be submitted to the State AG’s office for reimbursement. Total estimated demolition is \$61,162.00 + soft costs.

➤ **Total Available MOF Grant: \$2,343,607.00**

➤ **Total Reimbursement submissions to date: \$1,395,975.39**
(Balance available to submit: \$947,631.61)
(Administration credited to date: \$67,677.16)

➤ **Total Non-Match funding available - \$510,703.08**
(\$500,000 non-match funding + \$10,703.08 match credit)

Invoiced to date: \$510,703.08
Remaining balance to be submitted for reimbursement: \$ -0-

➤ **Total Match funding available - \$1,832,903.92**
Invoiced to date: \$885,272.31
Remaining to be submitted for reimbursement: \$947,631.61

New Business:

Discussion of contract for Administrative Services for SCLRC.
Moved and seconded to approve. Unanimous

Discussion to pay April 2014 Press News invoices in the amount of \$1,764.75
Moved and seconded to approve. Unanimous.

Discussion to pay Phil Schandel invoices for PJR costs in the amount of \$3,200.00
Moved and seconded to approve. Unanimous.

Discussion to pay FER Title Agency invoices in the amount of \$2,400.00.
Moved and seconded to approve. Unanimous.

Discussion to pay Stark County Clerk of Courts for April BOR cases in the amount of \$2,852.89
Moved and seconded to approve. Unanimous.

Discussion to pay Sheriff Office deed fees for prior BOR cases in the amount of \$1,150.00
Moved and Seconded to table. Unanimous. Matter has been tabled for further review.

Discussion to approve State Audit costs in the amount not to exceed \$6,500.
Moved and Seconded to approve. Unanimous.

Discussion to approve reimbursement of \$36.00 recording fee to Member Green.
Moved and Seconded to approve. Unanimous.

Discussion to approve three year renewal contract with Julian & Grube at \$1,000.00 per year.
Moved and Seconded to approve. Unanimous.

Discussion of \$4,235,000.00 Ohio Housing Finance Agency – Neighborhood Initiative Program.
The City of Canton has been informed that the contract has been null and voided. The SCLRC
has been awarded the grant and will be the lead entity for the grant program.
Moved and Seconded to approve. Unanimous.

Discussion of RPC and the additional duties and workload due to the OHFA-NIP grant This was
not originally anticipated in the contract with RPC and as such the SCLRC may have to address
this once it has been identified how much additional work is being added to staff members.

Discussion of OHFA NIP grant and the need for funding or reimbursement for additional
Prosecutor employees (one Asst. Prosecuting Attorney and paralegal.) in an amount not to
exceed \$135,000.00 per year. Moved and seconded to approve. Unanimous.

Discussion of OHFA NIP grant and the need for funding or reimbursement for Treasurer
employees in an amount not to exceed \$52,000 per year.
Moved and seconded to approve. Unanimous.

Discussion of OHFA NIP grant and the need for a professional services agreement for secretarial
and administrative duties relating to the SCLRC for Secretary Allbritain in an amount not to
exceed \$24,000.00 per year. Member Bernabei has requested that Chairman Zumbar check with
Auditor's office to discuss matter further.

Discussion of reimbursement to Treasurer office for a laptop for use with SCLRC business and
operations. Moved and seconded to approve. Unanimous.

Discussion of purchase of pre-inked rubber stamp for SCLRC in the amount of \$30.00
Moved and Seconded to approve. Unanimous.

Next Meeting: June 16, 2014 at 8:30A.M.
Adjourned at 9:30 A.M.

Respectfully submitted,

Jaime Allbritain
Recording Secretary